

Gloucester Montessori Board of Trustees Meeting Minutes

01-27-16

Meeting 6:00-8:00

Attendees: Jessica Darling-Hendricks, Carlos Morales, Anna Morales, Michele Harrison, Wrenn Kibler, Wendi Anderson, Pat Landau, Michele Harrison, Marianne Burroughs for financial presentation

Remind michelle of times for childcare on website...Also, upper el?

1. Financial aid policy discussion

Anna Morales motioned to accept proposed changes in discussion in the draft of the financial assistance policy and guidelines. Michelle Harrison seconded. Approved.

2. Financial report

- a. Net enrollment changes are -2.
- b. Anticipated enrollment allows for tuition rates to be the same next year as this year.
 - i. Half-day preschool: \$5,500
 - ii. Full-day preschool: \$7,000
 - iii. Kindergarten: \$7,300
 - iv. Elementary: \$7,800

Wrenn Kibler motioned to accept tuition rates as outlined above. Carlos Morales seconded. Motion carried.

- c. \$10,000 payment for elementary training will be paid next month
- d. Replaced multipurpose printer/copier

3. Program Director report

- a. New faculty member Cindy Armbuster after school worker and assistance in Children's House.
- b. Joan Davis accepted the offer to train for upper elementary, has applied, been accepted, and is beginning training in the two-year program.
- c. School Van has been immensely helpful.
- d. Mid-year conferences for elementary students are coming up with student participation added as a new component.

4. Form nominating committee to search for new board members

- a. Need list for yearly meeting by May for parents to vote on.
- b. Potential board members –need more community (non parents desired for some)
- c. Committee needs to research needs and desired traits to add to the diversity of the board.
- d. Committee will report to the board.

- e. The following board members chosen:
 - i. Vice Chair: Carlos Morales (required)
 - ii. Jess Hendricks
 - iii. Wrenn Kibler
 - iv. Backup (Jennifer James)
5. Marketing report:
 - a. Children's art show in Feb in public library
 - b. Update of pamphlet in process
 - c. Blogs are on website
6. Development need on the horizon: start thinking about a capital campaign (Major Spring Focus)
7. Other updates:
 - a. Logo coming soon for van
 - b. Bid for kids will be April 30 at Gloucester Moose Lodge
 - i. Many baskets have been chosen
 - ii. Band still needed
 - iii. Suggestions for livening up the entertainment
 - iv. Fee includes clean up (\$175 of it), tables, chairs, use of facilities,
 - v. Have building till 3 am
8. Clarification of parent hours from 6-9-15
Motion passed referred to the following:
 - Email to office manager when hours have been completed—to be saved and documented in a spreadsheet
9. Discussion of credit given for parent hours toward a deposit and/or next year's tuition
 - a. Probably not the most advantageous given the issues involved.
 - b. Keep current policy.
 - c. Look for ways to acknowledge those families who complete their hours and show appreciation for those who go above, but not to be included in the contract.

Next Meeting(s): Feb. 24, Wed. at 6 pm location TBA.

Adjournment motioned by: _____. Seconded by _____. Unanimous approval.