



Board of Trustees September 30 Meeting Minutes

Board Members:

Present: Wendi Anderson, Michele Harrison, Jessica Hendricks, Wrenn Kibler, Anna Morales, Carlos Morales, Pat Landau

Absent: Jennifer James

Business:

- Introductions of board members and an overview of recent history of GMS
- Discussed Board logistics: how meetings will be conducted, role of the board as oversight committee for long-term vision of the school; materials distributed: Board Insurance Statement, Board of Trustees overview document from The Whole-School Montessori Handbook, and *When You're a Parent and a Board Member* article
- Members signed Board Member Agreement
- Motion: Jessica Hendricks for Board Chair, and seconded
- Discussed Parent Organization:
 - Potential scope of work: bake sale at Gloucester soccer games, Halloween party, flower bed maintenance, writing reviews of school on social media, spring fundraiser coordination
 - Discussed using Montessori Compass to track parent hours; perhaps a quarterly update to parents re: parent hours
 - Hold regular meetings of Parent Organization to strategize future activities
 - Discussed choosing one big goal per year to complete/raise funds for (e.g., piece of playground equipment)
 - Board will have approval over fundraising activities to ensure that activities follow with school's vision

Action Items:

- » Wrenn and Michele to get the ball rolling with the Parent Organization
- » Jessica will investigate options for board approval of items over email
- » Jessica will investigate posting board minutes on Montessori Compass

Items for Next Meeting:

- Elect remaining officers (Vice-Chair, Secretary, Treasurer)
- Review Strategic Plan with a focus on physical plant
- Review financial report and budget
- Report from parent organization

Next Meeting Set for Tuesday, October 28 @ 6:30pm